

United States District Court for the District of Utah

OFFICE OF THE CLERK OF COURT

150 Frank E. Moss U.S. Courthouse

350 South Main Street

Salt Lake City UT 84101

FAXED NOTICES, ORDERS, AND JUDGMENTS

A Public Service to Members of the Bar

of the

United States District Court

for the

District of Utah

This Service is offered to attorneys of record in this Court who are willing to waive their right under the federal civil and criminal rules to notice by mail. The primary benefit to members of the bar is savings of time. Currently, after notices, orders, and judgments have been docketed, attorneys may wait several days for them to arrive via the postal service. Under the Court's Fax Program, attorneys will receive those documents by fax on the day they are posted on the Court's docket.

To ensure that notice is received, Court personnel prepare and review daily reports that confirm receipt of the electronic document by the parties. Where the Court is unable to confirm receipt of the electronic document, a hard copy will be sent via mail the next business day.

Subscribing to this service entails no costs. Interested attorneys should complete the *Authorization to Transmit Notices, Orders, and Judgments by Fax in Lieu of Service by Mail* form and mail it to, or drop it off at, the Office of the Clerk so that your original signature can remain on file. If after subscribing to the service, an attorney's fax number changes, it is important to notify the Clerk's Office in writing as quickly as possible of the new number.

If you have any questions, regarding the Court's Fax Program, please call the Office of the Clerk of Court at **801-524-6100**.

**AUTHORIZATION TO TRANSMIT NOTICES, ORDERS,
AND JUDGMENTS BY FAX IN LIEU OF SERVICE BY MAIL**

The Clerk of the U.S. District Court for the District of Utah is hereby authorized to transmit notices of hearings, orders, and judgments under Fed.R.Civ.P. 77(d) and Fed.R.Crim.P. 49(c) by facsimile to me in any case in which I, the undersigned, appear as lead attorney of record. I understand and acknowledge that this electronic notice will be in lieu of official notice by mail from the Court. The following number is designated for facsimile transmission.

State Bar Number

(_____) _____
Fax Number

Attorney's Signature

Attorney Name, printed or typed

Business Address

Office Telephone Number

Please return this completed form to:

**U.S. District Court
Office of the Clerk
ATTN: FP
Suite 150, Frank E. Moss U.S. Courthouse
350 South Main Street
Salt Lake City, Utah 84101-2180**

PLEASE DO NOT fax this form. An original signature is required to be on file at the Court.